

Berkshire Fire District  
January 11, 2024  
Organizational Meeting

Members Present: Trudy Bentley, Raymond Ceurter, Michael Simmons, and William "Jim" Simmons  
Excused: Delbert Armstrong  
Others: M. Simmons (271)

M. Russell called the meeting to order at 7:05 PM.

R. Ceurter took his oath of office.

Nominations for Chairman – **T. Bentley made the nomination for William J. Simmons for Chairman; R. Ceurter seconded it. William J. Simmons accepted. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Chairman William J. Simmons took over the meeting.

Meeting night – **R. Ceurter made the motion to have the monthly meeting on the fourth Thursday of each month located at the fire station at 7:00 p.m. T. Bentley seconded it. Vote: D. Armstrong - Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Secretary – **T. Bentley made the motion to appoint Melinda Russell as the secretary of the Fire District. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**  
Secretary salary – **R. Ceurter made the motion to increase the salary by \$200 to \$3,200 for the year. T. Bentley seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Treasurer's salary – **T. Bentley made the motion to pay the treasurer \$1,800 for the year no change. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Attorney – **R. Ceurter made the motion to keep using Pinsky Law Firm. T. Bentley seconded its. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – No; W. Simmons – Yes.**

Newspaper – **M. Simmons made the motion to use Tioga County Courier as the official newspaper for the district. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Bank – **T. Bentley made the motion to continue with NBT as the bank. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Associations – **R. Ceurter made the motion to stay members of the NYS Associations of Fire Districts. T. Bentley seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**M. Simmons made the motion to keep NYSEG on auto pay, and pay the credit card in advance. T. Bentley seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**T. Bentley made the motion to keep \$250 in the petty cash to use for small expenses and postage. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Policies:  
Code of Ethics  
Sexual Harassment  
Procurement  
Substance Abuse  
Workplace Violence  
Capital Asset Policy  
Credit Card Policy  
PPE Policy  
Records Retention Policy  
Whistle Blower Policy  
Internet usage

**R. Ceurter made the motion to accept the policies as written but to be reviewed throughout the year and updated as needed. T. Bentley seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**M. Simmons made the motion to continue lease with BCA as written. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Working Committee's – None at this time

**Safety Officer – R. Ceurter made the motion for W. Simmons to be the safety officer for the district. T. Bentley seconded it. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**T. Bentley made the motion to adjourn. R. Ceurter seconded. Vote: D. Armstrong – Absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Meeting adjourned at 7:29 p.m.  
Respectfully submitted,  
Melinda Russell, Secretary

Berkshire Fire District  
January 25, 2024

Members: D. Armstrong, T. Bentley; R. Ceurter, M. Simmons, and W. Simmons  
Others: M. Simmons (271), D. Dyer

J. Simmons called the meeting to order at 7:05 PM.

**Minutes – T. Bentley made the motion to accept 12/28/23 minutes and 1/11/24 minutes. R. Ceurter seconded it. Vote: D. Armstrong – Yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**Budget status** – distributed for information.

**Floor** – No comments

**Communications** – McNeil policies on cyber liability. Pinsky's upcoming conference.

**Chief Report** – 2 calls so far this month both were mutual aid to Richford. The new equipment that is in has been put in service.

**Old Business** –

Tanker for surplus – M. Simmons was having difficulty with MunciBid due to his own personal account. He will try the district email address to set up the account.

Youth Program – Tabled nothing new.

Grant – That may pay for teachers. This through the town.

Sign grant – Should be receiving any day.

Recruit Plan – M. Simmons will draft a letter. Anyone else can try to come draft one as well.

Property tax exemption – M. Russell will send letters to the school and town. Need a list of qualified members.

CO town - M. Russell sent the FOIL to the town for them.

**New Business**

Job descriptions – tabled

Policies – Definitely need to look at application for membership.

Storage – Homeland security has a grant. Issue with architect. Discussion on exhaust extraction system, training room/stairs is more a state grant. State grant work towards station improvements. Mike and Mike will work on it.

Event – **D. Armstrong made the motion to accept the chicken bbq on 2/17. M. Simmons seconded it. Vote: D. Armstrong – Yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes**

Jenn Bassman web help – M. Russell will contact her to set up a time.

Discussion on hood/breaker – all seems to be working display is not correct.

**M. Simmons made the motion to pay the bills R. Ceurter seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons – Yes**

**D. Armstrong made the motion to adjourn. T Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons – Yes**

Meeting adjourned 8:20 pm

Respectfully submitted:

M. Russell

**Jan Bills Paid**

<b>Code</b>	<b>Vendor</b>	<b>Invoice Amt.</b>	<b>Budget line</b>	<b>Description</b>	<b>Check #</b>
A3410.4	NVCS District		Fuel	Truck #	
A3410.4	NYSEG	\$ 275.61	utilites	electric	auto pay
A3410.4	VFIS	\$ 1,610.00	Insurance	cancer policy	5209
A3410.4	Scott Smith & Son	\$ 840.06	utilites	Propane (heating)	5212
A3410.4	USPS	\$ 70.00	Office	PO Box Rental	5214
A3410.4	Tioga County Courier	\$ 14.82	Legal/Ads	Organization/regular mtg notice	5213
A3410.4	Whitmer Public Safety	\$ 696.70	new equip	2023	5210
	Staples				
	Jenn Bassmann	\$ 560.00	Prof/Legal	Website	5211

Berkshire Fire District  
February 22, 2024

Members: D. Armstrong, T. Bentley; R. Ceurter, M. Simmons, and W. Simmons  
Others: M. Simmons (271), D. Dyer

J. Simmons called the meeting to order at 7:00 PM.

**Minutes – T. Bentley made the motion to accept 1/26/24 minutes. R. Ceurter seconded it. Vote: D. Armstrong – Yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**Budget status** – Discussion on incentive program. Cannot carry over without a purchase order.

**Floor** – No comments

**Communications** – Fire District Association’s ballot for upcoming election. Insurance payment reminder.

**Chief Report** – 4 calls so far this month. Will need to purchase a couple sets of gear this year. 201 needs batteries and some work on transfer case not sure how much to be repaired. Chief Mike contacted Sean regarding door needing adjustment.

Took the tanker to the church there was some issues may need to talk with church.

**Old Business –**

Tanker for surplus –M. Simmons still trying one idea was to use Facebook Marketplace.

Youth Program – Tabled nothing new.

Grant – That may pay for teachers. This through the town.

Sign grant – Should be receiving any day. Discussion on setting the sign.

Recruit Plan – work in progress, with a first responder meeting 2/27 at 6:30 pm.

Property tax exemption – M. Russell sent letters to the school and town. M. Russell did hear from Dan and he was going to send what he had to Chief Mike.

Discussion held on storage space. Possible grant through the state. Discussion on exhaust extraction. However, no federal grant available.

Job descriptions – tabled

Policies – templates available on fire district association. Need non travel and meal expenditures.

Saturday coffee with commissioners is available to anyone.

**New Business**

Discussion on the new OSHA rule coming and if in violation could be \$16,000 for 1<sup>st</sup> offense.

Barb Jordan has information on a grant for the Apalachin region. Homeland Security grant is for structure.

**Event – D. Armstrong made the motion to accept the pancake breakfast on 3/23 from 8-11. T. Bentley seconded it. Vote: D. Armstrong – Yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes**

Discussion was held on the surplus in the pavilion.

**D. Armstrong made the motion to pay the bills R. Ceurter seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Edmeston Fire Department - has 10 good radios available but would need new batteries.

Discussion was held on beneficiary cards with ESIP. Is FASFSNY membership by agency or individual?

**D. Armstrong made the motion to adjourn. T Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 8:52 pm  
Respectfully submitted:  
M. Russell

**Feb Bills Paid**

Code	Vendor	Invoice Amt.	Budget line	Description	Check #
A3410.4	NVCS District	\$ 94.31	Fuel	Truck #	5216
A3410.4	NYSEG	280.01/345.55	utilities	electric	auto pay 5217
A3410.4	Staples		Office		5218/VOID

Berkshire Fire District  
March 28, 2024

Members: D. Armstrong, T. Bentley; R. Ceurter, M. Simmons, and W. Simmons  
Others: M. Simmons (271)

J. Simmons called the meeting to order at 7:00 PM.

**Minutes – D. Armstrong made the motion to accept 2/22/24 minutes. T. Bentley seconded it. Vote: D. Armstrong – Yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**Budget status** – Handed out for information.

**Chief Report** – Batteries for 201 are here and being replaced.

**Old Business –**

Tanker for surplus – received a bid for \$7100 on Gov deals. But no title or letter of origin. Discussion was held. Brooktondale may be able to assist.

201's transfer case is bad, not sure how much that will cost to repair.

Sign grant – Needs more wiring and a few more other things to do until complete. Training to come.

Will need a gate keeper. There's roughly \$1200 left in the grant.

Recruit Plan – Mike has a letter. Open house is the 12<sup>th</sup> from 9am -3pm. Discussion on sending letters to every household. M. Russell will get everything needed to do this mailing. Stuff envelopes Thursday at 5:00pm. First responders will need CPR/AED, Basic First Aid and stop the bleed. M. Russell will get with Chris from Maine to get some dates for training.

Storage space – There was 15 step rolling stairs for \$900 available. Discussion was held.

State Fire Grant - Mike asked for Airpacs, Masks, bunker gear, PPE washer/dryer 4" hose adapters with fittings for a total of \$170,000.

Job descriptions – look over for changes etc.

Insurance – Would like to remove the terrisom policy and #4 Spartan pumper needed to be removed.

**New Business**

Chief M. Simmons would like to get a Nexivity system that would provide internet service. Cost \$31.99 per unit would need 3 units. Would like for pickup, engine and portable.

Discussion on Smarter Solutions – See if they will come in for a presentation and energy savings.

Electric issues – siren and vent are on same breaker – building is not commercial code.

**D. Armstrong made the motion to pay the bills T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**D. Armstrong made the motion to adjourn. T Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 8:30 pm

Respectfully submitted:

M. Russell

**March Bills Paid**

Code	Vendor	Invoice Amt.	Budget line	Description	Check #
A3410.4	NVCS District	\$ 60.82	Fuel	Trucks	5224
A3410.4	NYSEG	265.48	utilities	electric	auto pay
A3410.4	Scott Smith & Son	\$ 1,220.45	utilities	heating	5225
A3410.4	Federal Safety	\$ 597.50	bldg maint	Extinguishers/hood	5223
A3410.4	McNeil & Company	\$ 18,240.55	insurance		
A3410.4	Carson Rental & supply	\$ 95.50	equip maint	vehicle wash	5222
A3410.4	Witmer	\$ 62.42	New equip		5220
A3410.4	WhitneyPoint Parts	\$ 791.93	equip maint	201 Batteries	5221

Health Department MOU – Using our facility in case of emergency. Discussion held. **M. Simmons made the motion for J. Simmons to sign as long as it can be modified so our operations are not ceased. T. Bentley seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

New Member application – Discussion was held. Application is fine it's the process that has become the issue. Application needs to be fully completed; then background check and interview done before voting and then it come to the board of commissioners.

EMS Office/funds – Discussion was held. **M. Simmons made the motion for the EMS funds to go to the fire company. R. Ceurter seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

M. Simmons trying to find copy of Incorporation of the fire company.

M. Russell will put together a list of what titles and or certificate of origins we have on what trucks.

Recruit – There are leftover money from sign grant and J. Simmons is going to see if we can use to reimburse from the mailing.

Building/grounds – Discussion was held on the pavilion. Fire Company was going to do repairs but district may have to do upkeep. Town will be putting down gravel in road and rolling the lawn. There is a wet spot in the field that is possibly the leach field and may have been damaged Black top needs sealing. There's a low spot that a hole is starting.

Applications – Thomas Lane. **R. Ceurter made the motion to accept Thomas Lane as a member. T. Bentley seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

Adrian Biscontini – **T. Bentley made the motion ot accept Adrian Biscontini as a member. R. Ceurter seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**M. Simmons made the motion to pay the bills R. Ceurter seconded it. Vote: D. Armstrong – Absent; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**T. Bentley made the motion to adjourn. M. Simmons seconded it. Vote: D. Armstrong – Absent; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 8:22 pm  
Respectfully submitted:  
M. Russell

Berkshire Fire District  
May 23, 2024

Members: T. Bentley; R. Ceurter, M. Simmons, and W. Simmons  
Others: M. Simmons (7:18) D. Dyer (7:39)  
Excused: D. Armstrong

J. Simmons called the meeting to order at 7:00 PM.

**Minutes – 4/25 minutes each unit is \$699.00 for 3 units. For a total of \$2,097. T. Bentley made the motion to accept 4/25/24 minutes with the correction regarding Nextivity. R. Ceurter seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**Budget status** – Handed out for information. M. Russell reminded board that CD will be coming up due at the end of June.

**Communication** – NV School budget vote.

**Chief Report** – No Chief M. Simmons reported that there were 3 calls 1 mutual aid to Richford; 2 MVA's in our district and 1 was a false cell phone crash.

**Old Business –**

Sign – Will be setting up training in the near future

Tanker for surplus – Waiting on letter from Brooktondale.

Certificate of Occupancy – Received some CO's.

EMS Training – Any Tues for CPR/AED since that's fire training; and Saturday's would have to be for first aid.

State Fire Grant – just waiting on approval

Job descriptions – **T. Bentley made the motion to accept the Secretary and Treasurer's job description. R. Ceurter seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

Insurance – discussion held.

Chief Mike here – Flow test was done. Will be needing to replace a couple tanks. Discussion on oil changes and inspection of trucks. M. Russell will see when last oil changes were done. Pick up and 201 would be the first ones.

Website training – Jenn will get in touch with Melinda when she gets back into town to set up date. Tuesday/Thursday are best or any evening after 6 or Saturday.  
D. Dyer here

Smarter Solutions – They abide by state bid rules. It would cost us \$1606.02. Discussion held. **M. Simmons made the motion to go ahead with the project. T. Bentley seconded it. Vote: D. Armstrong – absent; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons – Yes.**

**New Business**

Physicals – Need to find an occupational physical. Lourdes is a possibility.

## May Bills Paid

<b>Code</b>	<b>Vendor</b>	<b>Invoice Amt.</b>	<b>Budget line</b>	<b>Description</b>	<b>Check #</b>
A3410.4	NVCS District	\$ 133.19	Fuel	Truck #	5230
A3410.4	NYSEG	\$ 279.62	utilities	electric	auto pay
A3410.4	Scott Smith & Son	\$ 617.66	utilities	heating	5231
A3410.4	Elan Financial Services	\$ 507.10	recruitment	mailing supplies	online
A3410.4	Boss Security& Automation	\$ 700.00	eq maint repair	flow test	5229
A3410.4	Securitas Technology	\$ 125.91	Prof Svc	door security	5232

Berkshire Fire District  
June 27, 2024

Members: D. Armstrong, T. Bentley (7:10); R. Ceurter, M. Simmons, and W. Simmons  
Others: M. Simmons D. Dyer (7:39)

J. Simmons called the meeting to order at 7:07 PM.

**Minutes – 5/23 minutes Page 2 heading date is wrong. J. Simmons got the gravel for the driveway with the town’s permission. M. Simmons made the motion to accept 5/23/24 minutes with the correction. D. Armstrong seconded it. Vote: D. Armstrong – yes; T. Bentley – Absent; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**Budget status** – Handed out for information.

T. Bentley here.

Aug 17 – craft fair here at the station

Weekend Warriors will be at the Library working this weekend and if they run out of things to do they may come to the station to do some things.

**Communication** – Received a letter from BCA with updates; need to have the boiler inspected; Pinsky sent a letter of offered services.

**Chief Report** – 202 had a leak which was hydraulic rings and federal Safety will be looking at it. The pickup had a dead battery and it was due to the internet device but has been fixed. The 4 wheel drive light is on, Brian Payne has offered to look at it. A loose ground was found on the tanker and that has been fixed. Need to find a diagram of the leak field and septic.

The application that was turned in has been returned to the individual to complete. Tanker has been used and it’s working well, trainings have been minimal most likely due to summer time. The chief has no Microsoft Office on his computer.

There have been 5 calls for service.

**Old Business –**

Tanker for surplus – Have letter from Brooktondale; will need \$50 to NYS DMV. Need a copy of the check where we paid Brooktondale.

Sign – Report for FEMA coming due. Training was done with Mike, Jim, Cheryl and Chief Mike.

EMS Training – M. Russell waiting to hear back from Chris from Maine.

State Fire Grant – just waiting on approval

Website training – Jenn available after July 15. M. Russell will see if the 18<sup>th</sup> works with Jenn.

M. Russell to get a list of titles and certificate of origins. that we have on the fleet.

Records Retention – work in progress.

CD – is 4.55% now. **D. Armstrong made the motion to roll the CD over for 5 months. R. Ceurter seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**New Business**

Physicals – Keep working on finding a provider.

Members – Need a committee to work on this. Decided to meet at 6:30 at our next meeting.

A discussion was held on the credit card and what it should be used for. Obviously, purchasing of items that are needed and may be on line (auctions etc.).

Radio license – Broome has sent letter and cost will be approximately \$1,000.  
 Smarter Solutions – Work has been completed.  
 Health Department MOU – Is done and Jim has a copy.

EMS Office/funds – Discussion on cleaning out the old EMS office and needed supplies for the pickup.  
 Need ideas for storage.  
 Town picnic – July 27 a truck will be taken down and hopefully some recruitment can be done.  
 Discussion was held on Fire company and fire police acting as two separate entities.

D. Armstrong stated he will not be on the board next year.

**T. Bentley made the motion to move \$951 from contingent to Insurance. D. Armstrong seconded it. Vote: D. Armstrong – yes; T. Bentley – Absent; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**D. Armstrong made the motion to pay the bills T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**D. Armstrong made the motion to adjourn. T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 8:45 pm  
 Respectfully submitted:  
 M. Russell

**June Bills Paid**

Code	Vendor	Invoice Amt.	Budget line	Description	Check #
A3410.4	NVCS District	\$ 58.20	Fuel	Truck #	5235
A3410.4	NYSEG	\$ 336.73	utilites	electric	auto pay
A3410.4	Haefele Connect	\$ 567.40	utilites	internet	5237
A3410.4	BonnieVale	\$ 2,391.98	equi main rep	97 Pierce air primer replcmt	5236
A3410.4	Eastern Energy Solution	\$ 1,606.02			5239
A3410.4	Home Central	\$ 104.89			5238
A3410.4	At&T	\$ 101.11		internet	5240
A3410.4	Fire Law Publishing	\$265.00	Prof/Legal	Sec/Treas book	5234

Berkshire Fire District  
July 25, 2024

Members: D. Armstrong, T. Bentley (6:37); R. Ceurter, M. Simmons, and W. Simmons  
Others: D. Dyer (6:47)

J. Simmons called the meeting to order at 6:35 PM.

Volunteer discussion – Talk to the schools and community, trainings have not had any substance, need to get people interested and they need to know the requirements. Hire an outside firm for onetime training, talk to local industries, there's fire personnel that work at Labrador from Owego/Campville. Do summer games with kids, look at Candor's program.

**Minutes – T. Bentley made the motion to accept 6/27/24 minutes. D. Armstrong seconded it. Vote: D. Armstrong – yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**Budget status** – Handed out for information. The new lighting coming out of building maintenance.

**Floor** – D. Dyer made note of some things that are needing attention and what he has done. (attached)

**Communication** – Boiler Inspection was completed.

**Chief Report** – No chief -

**Old Business –**

Tanker for surplus – Not able to get VIN#; needs copy of checks. Mike took pictures of the labels..

EMS Training – Looking for a September date.

State Fire Grant – just waiting on approval

EMS Funds – Will have funds deposited in Fire Company's account.

Titles – M. Russell will email list to board.

Retention – work in progress - has worked on some stuff.

Physicals – basic physicals need to be done with an occupational health provider.

**New Business** – Discussion was held on recent trailer fire and how Speedsville should have been automatic MA and they weren't.

Budget work will start next month.

**D. Armstrong made the motion to pay the bills R. Ceurter seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**D. Armstrong made the motion for M. Russell to try and put AT&T on autopay. T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**D. Armstrong made the motion to adjourn. T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 7:58 pm

Respectfully submitted:

M. Russell

**July Bills Paid**

<b>Code</b>	<b>Vendor</b>	<b>Invoice Amt.</b>	<b>Budget line</b>	<b>Description</b>	<b>Check #</b>
A3410.4	NVCS District	\$123.05	Fuel	Truck #	5245
A3410.4	NYSEG	\$288.93	utilities	electric	auto pay
A3410.4	Dept of Labor	\$150.00	build maint	boiler insp	5243
A3410.4	Darley	\$122.95	New equipment?		5244
A3410.4	East Coast Emerg light	\$1,077.80	?		5242
A3410.4	At&T	\$101.11			

Berkshire Fire District  
August 22, 2024

Members: D. Armstrong, T. Bentley; R. Ceurter, M. Simmons, and W. Simmons  
Others: D. Dyer

J. Simmons called the meeting to order at 7:00PM.

**Minutes – T. Bentley made the motion to accept 7/25/24 minutes. D. Armstrong seconded it. Vote: D. Armstrong – yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**Budget status** – Handed out for information. CD has added interest but hasn't received an online viewing or a statement.

**Floor** – D. Dyer reported that the Fire Department is holding a craft fair 9/28. **D. Armstrong made a motion for the fire company to hold a craft fair on 9/28. T. Bentley seconded it. Vote: D. Armstrong – yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

The library is holding a class on preparing for emergencies. Participants need to register.

A cord out of the ceiling got caught in mower.

Discussion was held on getting an Amazon account.

**Communication** – An email was received on doing a training/burning a structure on 76 Road. There's regulations involved and out of our district.

Pinsky is having a Board of Director/Exec. Director training 10/25 and 10/26. 10/20 – 10/23 is the Fire District Associations annual meeting.

**Chief Report** – 3 calls. There are some repairs needing to be done at the station. The executive committee from the Fire Company was invited but they didn't feel they needed to attend. A discuss was held on who is in charge of doing what repairs. Bill Morris and Denny Dyer changed the light in the hood.

Need to plan a meeting with the executive committee.

**Old Business –**

Tanker for surplus – VIN # and copy of check was given to M. Simmons

EMS Training – September 17 has been scheduled.

State Fire Grant – just waiting on approval

Web training – Is scheduled for September 12 at 5:30.

EMS Funds – Will have funds deposited in Fire Company's account.

Vehicle Titles – Discussion on get titles for those we have CO's for.

Retention – work in progress – To be completed by end of year.

Physicals – basic physicals need to be done with an occupational health provider. M. Simmons working on this.

Volunteers – keep on table

Radio lic. – Process is moving along

**New Business –**

Land line phones need replacing. M. Russell will purchase.

Budget - Meeting to be held September 5 at 5:30 pm.

Discussion held on black top and driveway. T. Bentley to get quotes.

Lawn mower – A spindle needs attention. J. Simmons will fix it and change the oil. There’s a chip in the light.

Discussion on sign use and grant paperwork coming due in October.

Discussion on 202 and needing valves replaced vs rebuilt. Sayreville truck hydraulic cab cylinder was leaking.

**D. Armstrong made the motion to pay the bills T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**T. Bentley made the motion to adjourn. D. Armstrong seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 8:24 pm  
Respectfully submitted:  
M. Russell

**August Bills Paid**

<b>Code</b>	<b>Vendor</b>	<b>Invoice Amt.</b>	<b>Budget line</b>	<b>Description</b>	<b>Check #</b>
A3410.4	NVCS District	\$ 144.40	Fuel	Truck #	5246
A3410.4	NYSEG	\$405.39	utilities	electric	auto pay
A3410.4	Elan Financial Svc	\$950.00	Contingency	Radio Lic.	Elec pay
A3410.4	AT&T		utilities	Internet	5247

Berkshire Fire District  
Special Meeting  
September 5, 2024

Members: D. Armstrong, T. Bentley, R. Ceurter; M. Simmons, and W. Simmons

J. Simmons called the meeting to order at 5:34 PM.

A discussion was held on the budget packet that was distributed.

Discussion was held on quotes needed for black topping.

Chief Mike did send a list of equipment that would be needed. May have to try and get some items this year.

Our budget with 2% would be ~ \$210,812.58.

**D. Armstrong made the motion to adjourn. T. Bentley seconded it. Vote: D. Armstrong – Yes; T. Bentley – Yes; R. Ceurter – Absent; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 7:05 p.m.

Respectfully submitted,  
Melinda Russell, Secretary

Berkshire Fire District  
September 26, 2024

Members: D. Armstrong, T. Bentley; R. Ceurter, M. Simmons, and W. Simmons  
Others: D. Dyer, B. Morris, B. Wait, R. Howland, Roger Howland, and H. Stroupe (7:15)

J. Simmons called the meeting to order at 7:00PM.

**Minutes – D. Armstrong made the motion to accept 8/22/24 and 9/5/24 minutes. R. Ceurter seconded it. Vote: D. Armstrong – yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

**Budget status** – Handed out for information.

**Floor** – Discussion was held on the Fire Company's 501c3. New law – Corporate Transparency Act of 2024; hall rental; and the pavilion.

**Old Business –**

Tanker for surplus – Town of Caroline is interested. Waiting for DMV to cash the check.  
Sign grant – one more report to be completed.

EMS Training – M. Russell will get names of those that attended.

State Fire Grant – just waiting on approval

Retention – work in progress – To be completed by end of year.

Budget – Line item Building security was changed to \$3000. **T. Bentley made the motion to accept the preliminary budget of \$210,296. D. Armstrong seconded it. Vote: D. Armstrong – yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

Titles – Need to a form for each origin and will need insurance cards.

Physicals – New OSHA regulations coming and each physical could cost \$1300-\$1500.

Blacktop – T. Bentley still working on quotes.

Septic System – Health Department has no record of it.

Deck Gun quote – Jerome \$14,364

Volunteers – keep on table

Radio lic. – Process is moving along

**New Business –**

J. Simmons is registered for Pinsky's conference. **D. Armstrong made the motion for J. Simmons to attend the conference. M. Simmons seconded it Vote: D. Armstrong – yes; T. Bentley – Yes; R. Ceurter – Yes; M. Simmons – Yes; W. Simmons– Yes.**

Tower – Chief M. Simmons has sent a letter, but no response has been received. Another letter will be sent.

Communications – NYSEG Flyer; Bassett Healthcare Network regarding Bird Flu.

**M. Simmons made the motion to pay the bills D. Armstrong seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Budget hearing - To be held October 15 at 6:30 pm.

**D. Armstrong made the motion for the Auxiliary to hold an Election Day Dinner on 11/5. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

**T. Bentley made the motion for the fire company to hold a spaghetti dinner 10/11. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– abstain**

A discussion was held on foam – DEC plans to collect and dispose of the foam.

**D. Armstrong made the motion to adjourn. T. Bentley seconded it. Vote: D. Armstrong – Yes; R. Ceurter – Yes; T. Bentley – Yes; M. Simmons – Yes; W. Simmons– Yes**

Meeting adjourned 8:44 pm  
 Respectfully submitted:  
 M. Russell

**September Bills Paid**

<b>Code</b>	<b>Vendor</b>	<b>Invoice Amt.</b>	<b>Budget line</b>	<b>Description</b>	<b>Check #</b>
A3410.4	NVCS District		Fuel	Truck #	
A3410.4	NYSEG	\$ 318.08	utilities	electric	auto pay
A3410.4	Securitas Technology	\$125.91	Prof Svc	Door maint fee	5250
A3410.4	AT&T	\$101.11	utilities	Internet	
A3410.4	Tioga County Courier	\$8.74	legal ad	spec meeting	5251
A3410.4	Jim Simmons	\$45.28	equip maint	lawn mower service	5249

Berkshire Fire District  
October 15, 2024  
Public Hearing Budget

Members Present: T. Bentley, R. Ceurter, M. Simmons, and W. Simmons  
Excused: D. Armstrong  
Other: D. Connery

J. Simmons called the meeting to order at 6:34 PM.

A copy of the 2025 budget was passed out to those in attendance.

The 2025 budget was gone over with those in attendance. No Questions were asked.

T. Bentley reported that TNT will be hearing on 10/19 at noon to look at the blacktop and then give an estimate. Andy Lisk will send a quote as well.

Discussion was held on the previous fire company meeting.

November's meeting falls on Thanksgiving again this year. **T. Bentley made the motion to have November's meeting on the 21<sup>st</sup>. R. Ceurter seconded it. Vote: D. Armstrong – absent; T. Bentley – yes; R. Ceurter– Yes; M. Simmons – Yes; J. Simmons – Yes**

**Discussion was held on pagers. T. Bentley made the motion to purchase the 10 pagers. R. Ceurter seconded it. Vote: D. Armstrong – absent; T. Bentley – yes; R. Ceurter– Yes; M. Simmons – Yes; J. Simmons – Yes**

**T. Bentley made the motion to adjourn this meeting. R. Ceurter seconded it. Vote: D. Armstrong – Absent; T. Bentley – yes; R. Ceurter– Yes; M. Simmons – Yes; J. Simmons – Yes**

Meeting adjourned at 7:02 PM.

Respectfully submitted,  
Melinda Russell, Secretary